



# Churchfields Junior School

*inspiring excellence*



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4<sup>th</sup> Sept 2018

Dear Parents / Carers

**RE: School Trips & Visits 2018-2019**

I am sure you are aware that each year trips and visits are arranged for the children in each year group to extend their knowledge and understanding of topics they learn at school. The trips include visits outside the school environment, as well as having visitors come into school.

To enable us to record your permission at the start of September for your child to attend all trips (excluding Residential) please sign the slip below. You will receive separate details of each trip. Trips outside of the school environment will be by coach or underground. All trips will have a risk assessment carried out beforehand to ensure maximum safety for the children and adults on the trip.

In order to be able to go ahead with these educational trips and school visits, we need to ask parents for a voluntary contribution to cover the full cost. This year we are asking for a voluntary contribution of £36.00 payable online. We encourage people to pay via our online payment system ParentPay as it is quick, efficient, safe and convenient. **Please follow the link on our website or below to pay online:** <https://www.parentpay.com>

**While no one child will be excluded from any trip, it must be stressed that substantial contributions will need to be received for trips to go ahead. Our teachers have some great ideas of places to visit but cannot book trips until trip money has been received.** If you have more than one child in the school or you would like to pay the £36.00 by instalments, please let your teacher know and we will endeavour to assist you in any way we can.

You will be given details of each risk assessment, but **no** further cost will be incurred for the rest of the year for class trips.

Yours sincerely

Rebecca Emeny  
Head Teacher

I give permission for my child \_\_\_\_\_ Class \_\_\_\_\_

**to attend all trips and visits arranged by the school** (excluding Residential Trip)

- I have paid a contribution of £36.00 to pay for all trips and visits online (excluding Residential Trip)

Signed \_\_\_\_\_ Date \_\_\_\_\_

Relationship to child \_\_\_\_\_

Contact mobile number \_\_\_\_\_

*Churchfields Junior School is committed to safeguarding and promoting the welfare of children and young people and we implement Child Protection procedures in the appointment of all staff*

